

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: October 18, 2006

Division: Community Services

Bulk Item: Yes ☐ No ☒

Department: Social Services

Staff Contact Person: Sandy Molina

AGENDA ITEM WORDING: Presentation of Employee of the Month award for August, 2006 to Helen Garcia, Administrative Assistant, Community Support Services, Social Services Department, Community Services Division.

ITEM BACKGROUND: See attached.

PREVIOUS RELEVANT BOCC ACTION: N/A

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Present Award

TOTAL COST: -0-

BUDGETED: Yes N/A No ☐

COST TO COUNTY: -0-

SOURCE OF FUNDS: _____

REVENUE PRODUCING: Yes N/A No ☐ **AMOUNT PER MONTH** _____ **Year** _____

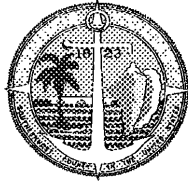
APPROVED BY: County Atty N/A OMB/Purchasing N/A Risk Management N/A

DOCUMENTATION: Included ☒ Not Required ☐

DISPOSITION: _____

AGENDA ITEM # _____

EMPLOYEE OF THE MONTH FOR AUGUST 2006



Monroe County Community Support Services Program

HELEN GARCIA

Helen has been a County employee in the Social Services Department since January 2005. She brought extensive experience with her from the Federal Government with a combined service of 30 years between the Social Security Administration and Federal Probation and Parole.

Monroe County is very fortunate to have such an energetic, personable and dedicated employee. Helen's customer service and people skills are well known to everyone she encounters. Whether you are a political dignitary or a person of the most desperate circumstances, she treats everyone with her special touch and skill. The work she does with our elderly, disabled and low income client group is very demanding, but Helen always goes the extra mile to try to assist everyone.

She has delighted staff members in the Gato Building with her party and event planning skills. She has volunteered to help in numerous projects both within and outside of County Government. Her volunteer work extends from Bayshore Manor, to collecting and packaging hurricane relief supplies for the Gulf Coast to serving as an officer for the Key West Women of the Moose and volunteer for the Elk's Lodge, as well as, serving on the County Policy and Procedures Board as secretary.

Helen continues to go above and beyond to give assistance to everyone. She is an exemplary employee who deserves to be recognized.